



Lekang Primary School

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CODE OF CONDUCT OF LEARNERS

1 PREAMBLE

- 1.1 The code of conduct is aimed at constructive learning.
- 1.2 The state has the obligation to make education available and accessible to all.
- 1.3 This code of conduct recognises the right of every learner to education and this right must be defended.
- 1.4 Parents as the other stakeholders must be committed to upholding this Code of Conduct.(see annexure B)

2. LEGAL AUTHORITY

- 2.1 The school recognises that the highest authority in Educational matters is the Minister of Education and M.E.C. for Education – Gauteng.
- 2.2 The S.A. Schools Act 84 of 1996, Section 8.1 empowers the schools Governing Body to maintain discipline in the school.
- 2.3 This Code of Conduct will be made available to every learner and educator in the school.
- 2.4 Punishments handed out must suit the offence.
- 2.5 The learners and their parents/guardians will be bound to comply with the rules laid down.
- 2.6 In terms of the Control of Access to Public Premises and Vehicles Act 53 of 1988, Drugs and Drug Trafficking Act 140 of 1992, and Arms and Ammunition Act 75 of 1969, a learner suspected of having a dangerous weapon, drugs or other harmful substances or stolen property may be searched and have his/her property searched. The search must be by a member of the same sex and be in the presence of a witness.

3. AIMS

- 3.1 To create an atmosphere of security and peace in which learning and teaching can take place effectively.
- 3.2 To teach learners to respect and care for themselves, for others and for their environment.
- 3.3 To create a safe environment where learners are free from physical threats.
- 3.4 To have respect, discipline and order in school

4.1 THE RIGHTS AND RESPONSIBILITIES OF THE LEARNERS

- 4.1.1 A learner has the democratic right to education. The school must protect, promote and fulfil that right.
- 4.1.2 No person may unfairly discriminate against a learner.
- 4.1.3 Every learner has the right to privacy and respect.
- 4.1.4 The learner has the right to non-violence and security of person.
- 4.1.5 Learners have the right to a clean, safe environment that is conducive to quality education. Learners must therefore strive to keep this environment immaculate.

4.2 THE ADDED RESPONSIBILITY OF LEARNERS

- To help achieve this, I accept the following responsibilities:
- 4.2.1 To treat fellow pupils and staff in the manner in which I would like to be treated.
 - 4.2.2 To avoid any action that disrupts lessons or in any way infringes the right of teachers to teach, and the right of fellow pupils to learn.

- 4.2.3 To behave in an orderly and exemplary manner inside the school and when representing the school.
- 4.2.4 To be considerate and supportive in my actions towards all students and staff.
- 4.2.5 To show respect and exercise tolerance towards people of different colour, creed, religion or culture.
- 4.2.6 To contribute and voice my opinion honestly and openly, but in a considerate manner.
- 4.2.7 To consider the concerns of others.
- 4.2.8 To never bring dangerous objects, harmful substances or offensive materials to school.
- 4.2.9 To be attentive to requirements related to my personal grooming.
- 4.2.10 To wear the required school uniform with care and pride both inside and outside the school.
- 4.2.11 To be responsible for the care of my property, including valuables I may choose to bring to school.
- 2.12 To respect the property of the school and that of staff and fellow pupils: to never steal, wilfully damage or hide the property of others.
- 2.13 To show courtesy to visitors.
- 2.14 To practise good sportsmanship by encouraging team spirit and by being respectful and fair towards opponents.
- 2.15 To obey the "School Rules".

THE RIGHTS OF EDUCATORS

The Governing Body empowers educators so they may maintain discipline at school

THEIR RIGHTS ARE

- 5.1.1. every educator has the right to dignity and respect.
- 5.1.2. Educators may carry out the following to maintain discipline:

- Verbal warnings
- Offenders pick up litter
- Entry in the misdemeanour book
- Detention during break
- Additional work
- Referral to H.O.D./ Principal
- Letter/telephone call to the parents/guardians.
- Detention after school.
- Suspension from extra curricular activities and excursions.
- A fine as determined by management & staff.

See Annexure A for schedule of transgression and punishments.

SCHOOL RULES

Uniform

- 5.1.1. All learners must wear the correct school uniform – as per school policy.
- 5.1.2. Hair must be kept clean and neat. If long it must be neatly tied back.
- 5.1.3. The only jewellery permitted is a watch and a single stud in each ear of the ears that are pierced. (Girls Only)
- 5.1.4. No make-up/nail polish may be used.
- 5.1.5. No hair colouring or coloured extensions are allowed.

ANNEXURE A
DISCIPLINARY POLICY.

<p>1. Home work not done Forgot book at home. Copying home work. Late in class. Cheating in tests/exams. Disruptive behaviour.</p>	<p>1. Entry in misdemeanour book 3 Entries into book = detention.</p> <p>2. Community work.</p>
<p>2. OFFENCES:</p> <ul style="list-style-type: none"> a) Truancy and non-attendance of classes. b) Smoking. c) Bullying and intimidation. d) Fighting or behaving in a violent manner. e) Being in possession of dangerous weapons. f) Malicious damage to school property. g) Assault or attempted assault. h) Being in possession of, selling or using drugs. i) Being in possession of and drinking alcohol on school premises or in school uniform. j) Theft. k) Sexual harassment. l) Being in possession of pornography. m) Violation of Educators rights. n) Putting the school's name in disrepute with poor public behaviour & theft. 	<p>2. a) Verbal warning. b) Written warning. c) Friday detention. d) After attending 3 Friday detentions, disciplinary hearing. e) Suspension/Expulsion. f) The possibility of legal procedure.</p>

NOTE:

your child does not attend Friday Detention, they will attend a disciplinary hearing where the SGB, school management, Parents/Parent of Offender and the Offender will be present.

Please Note that lack of transport **will not** be accepted as an excuse. It is the parents responsibility to make the necessary arrangements.

Detention will be from 13h15 to 15h15.

Attendance

6.2.1 Regular attendance is compulsory and essential to ensure success at school.

6.2.2 No learners may be absent with out a valid excuse.

6.2.3 If a learner is absent, he/she must produce a medical certificate/letter from his /her parents.

6.2.4 Attendance is compulsory on fun days, sports days and on other extra curricular activity days.

6.3 Punctuality

6.3.1 Learners must arrive at school on time at 7:30 am

6.3.2 Learners who are late must report to the office.

6.4 School Premises

6.4.1 No learner may leave the school premises during school hours.

6.4.2 Vandalism of any property that of the school or another learner or staff member will not be tolerated. The cost of any breakage will be paid for by the parents. This amount will be determined by the school management.

6.4.3 Learners are not allowed in the classroom during break unless the teacher is present

6.4.4 Fighting is not permitted.

6.4.5 Smoking or the use of alcohol or any addictive substances is prohibited (see drug policy)

6.4.6 No weapons or dangerous objects may be brought onto the school premises.

6.4.7 littering will not is tolerated.

All Educators together with the Principal and the H.O.D are responsible for implementing the disciplinary system.

LEKANG PRIMARY SCHOOL

SIGNED DECLARATION - CODE OF CONDUCT

Having read and understood the code of conduct the following declaration is signed by the learner and his/her parent if the learner is in Grade 5, 6 or 7.

If the learner is in Grade 1, 2, 3 or 4, the parent must sign on the learners' behalf

I....., a learner in Grade.....
Understand that as long as I attend Lekang Primary School I am bound to follow its rules.

.....
Signature of Learner

.....
Signature of Parent/Guardian

.....
Date